



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		DR. BABASAHEB AMBEDKAR COLLEGE OF ARTS, SCIENCE AND COMMERCE
Name of the head of the Institution		Nitin Namdeo Kadam
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02225252928
Mobile no.		9920701039
Registered Email		infodbacollege@gmail.com
Alternate Email		sonalshendkar1984@gmail.com
Address		PL Lokhande Marg, Near Chembur Railway Station, Chembur West, Mumbai 400089
City/Town		Mumbai
State/UT		Maharashtra
Pincode		400089

2. Institutional Status															
Affiliated / Constituent	Affiliated														
Type of Institution	Co-education														
Location	Urban														
Financial Status	Self financed														
Name of the IQAC co-ordinator/Director	M Shaktivel														
Phone no/Alternate Phone no.	02225252928														
Mobile no.	9833262689														
Registered Email	infodbacollege@gmail.com														
Alternate Email	sonalshendkar1984@gmail.com														
3. Website Address															
Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.dbacollege.in/Download/AQAR2017-2018.pdf">_https://www.dbacollege.in/Download/AQAR2017-2018.pdf</a>														
<b>4. Whether Academic Calendar prepared during the year</b>	Yes														
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://www.dbacollege.in/Download/Academic-Calendar-2018-19.docx">https://www.dbacollege.in/Download/Academic-Calendar-2018-19.docx</a>														
5. Accrediation Details															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td colspan="6" style="text-align: center;"><b>No Data Entered/Not Applicable!!!</b></td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	<b>No Data Entered/Not Applicable!!!</b>					
Cycle	Grade					CGPA	Year of Accrediation	Validity							
		Period From	Period To												
<b>No Data Entered/Not Applicable!!!</b>															
<b>6. Date of Establishment of IQAC</b>	14-Aug-2014														
7. Internal Quality Assurance System															
Quality initiatives by IQAC during the year for promoting quality culture															
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries													
Workshop on students	30-Jun-2018	24													

development program	1	
Teacher skill enhancement workshop	14-Jul-2018 1	37
One day interdisciplinary national level seminar on Vogue in IT and Management	04-Aug-2018 1	111
Entrepreneur Fair	25-Aug-2018 1	16
Industrial Visit	03-Jan-2019 8	49
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
<b>No Files Uploaded !!!</b>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

**No Files Uploaded !!!**

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Bachelor of Mass Media (B.M.M.) Program introduced. 2. Workshop on students development program and Workshop on Teacher skill enhancement. 3. One day interdisciplinary national level seminar on Vogue in IT and Management. 4. Entrepreneur Fair 5. Industrial Visit

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To Conduct program and workshop for enhancement of skill of teachers	Conducted workshop on teachers faculty traing by Miss Asira Chirmuley on 14 July, 2018
To offer BMM program for students	College has received permission from Mumbai University to run BMM program
To organise workshop on Student Development Program	Conducted workshop on student development program by Mr. Kaushik Majumder on 30 June, 2018, 24 students were participated
To organise one day Interdisciplinary National Level Seminar	College has conducted one day day Interdisciplinary National Level Seminar on Vogue in IT and Management on 04 August, 2018. Dr. Shika Dutta, Dr. Sunil Kadam and Dr. Hiren Daud were resource persons. Such Seminar, 111 person were participated
To Conduct Entrepreneur Fair	College has organise one day Entrepreneur Fair on 25 August, 2018 for enhancement of entrepreneur skill of students, 15 student were participated.
To Arrange Industrial Visit	College has arranged 8 days Industrial visit to the Microturner and Maharaja Whiteline India Pvt. Ltd (Chandigarhand Manali )from 03 January, 2019 to 10 January, 2019 49 students and 4 teachers were visited.

[View File](#)

<b>14. Whether AQAR was placed before statutory body ?</b>	No
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2018
Date of Submission	19-Apr-2018
<b>17. Does the Institution have Management Information System ?</b>	Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

College Use Mastersoft integrated MIS system for college administrative work included Admission result module leading to paperless procedure

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

To make the curriculum more effective and in keeping with the objectives of the college the following steps have been taken: a) Each faculty member submits a Semester Teaching plan at the beginning of the semester to the Principal. b) An academic calendar is prepared and displayed in prominent places. c) Faculty is required to submit monthly teaching report to the Principal. d) Academic progress is achieved through regular tests and semester end exams. e) The Principal conducts a meeting with all faculty members at the beginning and end of every semester to assess the progress made by the institution. f) Time tables are prepared well in advance and made available before the commencement of each semester. g) Winter and Summer schools are organized for final year BA and B Com students. h) The Suggestion-cum-Complaint Box helps the Principal to become aware of problems. i) Regular feedback of both internal and visiting faculty is obtained. j) Co-curricular activities. Quiz competition. Essay Writing Competition. Individual Department Activities. Elocution competition. k) The online magazine of the college known as "The Nightingale" is a multilingual quarterly magazine. It publishes articles written by students and faculty. l) Industrial visits are regularly conducted to places like the Bombay Stock Exchange, the BSE Brokers' Forum, the National Stock Exchange, the Reserve Bank of India, museums and factories. These visits are free of cost to the students. m) Regular seminars are conducted for the students and faculty. n) E-learning resources developed by the faculty are uploaded on the college website. o) Teachers are encouraged to attend seminars and workshops related to their subjects. A detailed presentation of the number of teachers attending various seminars. p) Different Departments conduct guest lecture related to their subjects. q) The use of ICT helps to integrate teaching with technology. There are white boards and overhead projects installed in four class rooms and the college hall. Overhead projector and a screen are also placed in the seminar room. Computers with internet connection and Wi-Fi are available in the staff room and IQAC room. The library also subscribes to journals and periodicals recommended by the staff members. E-books and digital database are available through the INFLIBNET N-list. To ensure that the students gain more than just academic knowledge the teachers use innovative teaching methods like Power Point Presentations, Film screenings and Video Clips. These are followed by discussions and debates. Students are encouraged to attend seminars and workshops as well as participate in quizzes and street plays. The faculty is encouraged to participate and present research papers in seminars, workshops and conferences at all levels. In the last five years, our faculty has presented more than 100 research papers and got them published in ISSN journals and ISBN seminar proceedings. Expert and experienced teachers are invited for guest lectures by all departments to supplement course work. Industrial visits are organized regularly and students from various levels participate in these visits. The visits are free of cost to the students. The college collects feedback.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Muti-media Mass Communication	18/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
<b>No Data Entered/Not Applicable !!!</b>	

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>No Data Entered/Not Applicable !!!</b>		
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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Curriculum feedback is received through a Questionnaire from Students, Teachers, Employers, Alumni and Parents annually. The feedback collected is analysed statistically and data is compiled at college level. The feedback regarding the curriculum is taken from students which are analyzed at college

level. On the basis of their opinions, to enrich the curriculum delivery, various certificate and short term courses, seminars, workshops, guest lectures, lecture series, are conducted to enrich their learning experience and perform to their maximum potential. Students are also taken for Field /Industrial visits to bridge the gap between academia and industry. This helps to make the study more practical and reduces the gap between theoretical knowledge and practical application of the same. Teachers feedback regarding the curriculum too is taken and analysed at Departmental level. It is compiled and communicated to the BOS members and syllabus revision committee members of the University by mail or during meetings. Feedback from Parents are collected every year personally in Parents Teachers meetings. Data collected is analysed and compiled at Institute level and necessary suggestions are deliberated. Alumni feedback collected facilitated industry interaction/ visits and guest lectures by industry experts. Interactions with eminent alumni members are arranged on regular basis. This has increased our students' awareness and helped to bridge the gap between campus to corporate. Another suggestion from alumni was to increase student involvement in learning by having more students' presentations/ seminar. Both these areas are now part of all department activities. In the year 2018 19 college organised Soft Skills Workshop was organized by the for the students .It thereby improves the quality of students learning experiences and also gives the Institution a 360 degree view point to overall improve their curriculum planning and delivery as per the expectations of the stakeholders.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	History Economics Psychology	120	105	105
BCom	Accountancy	360	266	266
BCom	Banking and Insurance	60	9	9
BCom	Accounting and Financing	60	22	22
BMS	Management	60	58	58
BSc	Chemistry	120	59	59
BSc	Information and Technology	60	24	24
BSc	Computer Science	60	17	17
MCom	Management	60	4	4
MA	History	60	6	6

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled	Number of students enrolled	Number of fulltime teachers	Number of fulltime teachers	Number of teachers
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	in the institution (UG)	in the institution (PG)	available in the institution teaching only UG courses	available in the institution teaching only PG courses	teaching both UG and PG courses
2018	1888	7	28	2	1

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
28	10	2	4	Nil	Nil

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

THE CONCEPT OF MENTORING. Mentoring as a concept is as old as human existence on earth. Mentoring is the very basis of continuous and sustainable evolution. Mentoring implies the existence of an ongoing relationship between a Teacher Mentor and a student mentee. The student will be under the mentorship of a teacher throughout his/her studentship in the educational institution. The Mentor Teacher will guide the student in his/her academic life in matters related to not only academics but also his/her problems and issues personal and otherwise. THE AIMS AND OBJECTIVES OF MENTORING PROGRAM. The following are the aims and objectives of the mentoring program slated to be implemented from the academic year 2016-17 for the First Second -Year BA, BSci and B Com students: 1. To achieve a sustained and measurable improvement in the academic performance of the mentee student. 2. To encourage the mentee student to participate in curricular, cocurricular and extra-curricular activities organized in the college. 3. To establish a symbiotic and life-long relationship between the mentee and the educational institution. 4. To encourage and promote all round development of the mentee over the course of his/her academic life in the college. 5. To deliver well rounded and successful citizens to the society and the nation at large. THE PARTICIPANT MENTORS. All full-time faculty members working in the college will participate in the Mentorship Program and will be available to the selected mentees for guidance on a regular basis. Each Mentor Teacher will be assigned five mentees/students. The Mentor Teachers will perform the following duties: 1. The Mentor will meet the Mentee at least once in a week and record the proceedings of the meeting in his/her diary. 2. The Mentor Teachers will equip themselves with necessary inputs to successfully and satisfactorily carry out the Mentorship Program. 3. Over-time, the Mentor Teacher will record the progress made by the Mentee in the various activities of the college.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1895	28	1 : 68

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
28	28	Nil	Nil	Nil

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			



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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Being a constituent college of Mumbai University, we are bound by the procedures prescribed by the University with respect to internal assessment of students. The internal assessment grades so arrived at are combined with the semester end examination grades to compute the consolidated semester grades. Each department conducts continuous internal assessment in its own way. Most of the departments like Economics, Arts, Commerce, History, Chemistry, BMM, Computer Science and IT conduct class tests. In Economics department, teachers are assisted by student teaching assistants that are appointed on basis of their class performance and participation. In addition to this, Economics, Commerce departments sometimes conduct online Quiz by sharing information on certain free quiz conducting sites etc. on topics related to the curriculum. The History Department conducted visit to Various museum. The BBI Department evaluated its students through novel activities like Bank visit etc. Some departments evaluate students on the basis of their performance in group discussions (Commerce, Arts, BMS, BMM, BAF), project presentations, assignments, viva (Accountancy, Management, MA History) presentations based on research paper.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar is prepared in the beginning of the Academic Year and followed through throughout the year.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.dbacollege.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
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No Data Entered/Not Applicable !!!

[View File](#)

#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
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No Data Entered/Not Applicable !!!

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
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No Data Entered/Not Applicable !!!

[View File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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No Data Entered/Not Applicable !!!

[View File](#)

#### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
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No Data Entered/Not Applicable !!!

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
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No Data Entered/Not Applicable !!!

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	SELF FINANCE	25	Nil

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
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No Data Entered/Not Applicable !!!

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/

Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>Attended/Seminars/Workshops</b>	<b>0</b>	<b>10</b>	<b>10</b>	<b>10</b>
<a href="#">View File</a>				

**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>Carry Bag Making By Papers and Cloths</b>	<b>Nil</b>	<b>3</b>	<b>37</b>
<b>Polio Dose Activity</b>	<b>MCGM Officers Chembur (West)</b>	<b>3</b>	<b>15</b>
<b>Plantation Activity</b>	<b>Narivali Village</b>	<b>3</b>	<b>15</b>
<b>AIDS Awareness Programme</b>	<b>Tata Power Community Development Trust and Mirmaya Health Foundation Arogyasnehi</b>	<b>3</b>	<b>46</b>
<b>Cleaning Activity</b>	<b>Dr. Babasaheb Ambedkar College</b>	<b>3</b>	<b>45</b>
<b>Dengue and Maleriyā Awareness Rally</b>	<b>MCGM Hospital Chembur (West)</b>	<b>3</b>	<b>37</b>
<b>Blood Donation Camp</b>	<b>V.C. Gandhi and M. A. Vora Municipal Genral Hospital Rajawadi Mumbai</b>	<b>3</b>	<b>47</b>

Kargil Vijay Divas	Nil	3	45
Vyasanukti Rally	University of Mumbai and Vyasanukti Department of Maharashtra State	3	Nil
Road Safety Awareness Programme	United Way	3	27
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>				
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			



Total	35	12	1	0	1	1	1	50	0
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4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
<b>No Data Entered/Not Applicable !!!</b>			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College has effective infrastructure facilities such as classrooms, laboratories, library, common amenities like girls' common room, indoor and outdoor game facilities etc. are utilized optimally. Auditorium and Audio Visual room is available for college programs. For booking, forms have to be duly filled and submitted to the principal for approval. The details of bookings are recorded in the diary for reference. Library ? Library shall cater to the academic and cocurricular needs of the students and staff ? Library shall help its users to locate, select and acquire the information needed ? Staff Members and Students can access the Library facilities and can borrow books, ? Magazines, periodicals, Annual Stock taking of Library books has been conducted Laboratory: General Maintenance: The office maintains register(s) to record the complaints related to AC, furniture, fixtures, plumbing, electrical work etc. Depending upon the nature of the complaints, the majority of them are resolved by the inhouse staff. If required, the experts from outside agencies are called. Annual Maintenance Contracts are signed for AC, Lifts, Pest Control, Water Purification and Coolers. IT Infrastructure: ? Each year, the IT support staff has to carry out preventive maintenance (such as servicing, cleaning, formatting, updating antivirus software etc) of the IT equipment. ? The problems faced by the department and staff members should be reported to the technical staff using Google form which is updated.

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarship	75	867170
Financial Support from Other Sources			
a) National	Nil	Nil	Nil

b)International	Nil	Nil	Nil
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
<b>No Data Entered/Not Applicable !!!</b>			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
<b>No Data Entered/Not Applicable !!!</b>		

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

<b>No Data Entered/Not Applicable !!!</b>
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### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes
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5.4.2 – No. of enrolled Alumni:

<b>No Data Entered/Not Applicable !!!</b>
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5.4.3 – Alumni contribution during the year (in Rupees) :

<b>No Data Entered/Not Applicable !!!</b>
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5.4.4 – Meetings/activities organized by Alumni Association :

<b>No Data Entered/Not Applicable !!!</b>
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## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

<b>No Data Entered/Not Applicable !!!</b>
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6.1.2 – Does the institution have a Management Information System (MIS)?

Yes
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### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
<b>No Data Entered/Not Applicable !!!</b>	

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<b>No Data Entered/Not Applicable !!!</b>	

### 6.3 – Faculty Empowerment Strategies



6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
<b>No Data Entered/Not Applicable !!!</b>			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<b>No Data Entered/Not Applicable !!!</b>		

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<b>No Data Entered/Not Applicable !!!</b>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Null	Null	Null	Null
Administrative	Null	Null	Null	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	One Day Interdisciplinary National Level Seminar organised by Department of self-Finance	04/08/2018	04/08/2018	04/08/2018	111

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

No Data Entered/Not Applicable !!!

### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	Yes	1

### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

No Data Entered/Not Applicable !!!

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

College has introduced BMM and MA history program for students. College has organised workshop on Student Development Program and Teacher Skill Enhancement. College has conducted One day Interdisciplinary National Level Seminar on Vogue in It and Management and arranged Entrepreneur Fair. College has organized 7 days industrial visit for self finance students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

## 7.3 – Institutional Distinctiveness

### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1. To prepare the ground work for the introduction of MCom Accountancy and MA from the academic year 2019-20. 2. To expand the library facility to cater to the requirements of Mcom and MA students. 3. To remedial classes for the weaker sections of the student population in the college. 4. To organize seminars for the students and faculties on various academic topics. 5. To organize placement programs for the students and to improve the placement ratio in a sustained

manner. 6. To continue to provide financial assistance in the form of scholarships and books to the poor and needy students 7. To conduct workshops/seminars on Women Development.

Provide the weblink of the institution

### **8.Future Plans of Actions for Next Academic Year**

1 . Application for new Post graduate programs. 2. Improvement in ICT enabled infrastructure. 3. Conduct of Seminars 4. Procurement of Anti Plagiarism software and impetus to research. 4. Strengthening the support for students for cultural and sports activities. 5. Improvement in the placement opportunities for students. 6. Continuation of efforts towards ecofriendly practices 7. Conduct of External Academic and Administrative Audit.