



## Yearly Status Report - 2016-2017

### Part A

#### Data of the Institution

|   |  |
|---|--|
| <b>1. Name of the Institution</b>             | DR. BABASAHEB AMBEDKAR COLLEGE OF ARTS,<br>SCIENCE AND COMMERCE                |
| Name of the head of the Institution           | Nitin Namdeo Kadam   |
| Designation                                   | Principal (in-charge)  |
| Does the Institution function from own campus | Yes  |
| Phone no/Alternate Phone no.                  | 02225252928  |
| Mobile no.                                    | 9920701039   |
| Registered Email                              | infodbacollege@gmail.com   |
| Alternate Email                               | sonalshendkar1984@gmail.com  |
| Address                                       | PL Lokhande Marg, Near Chembur Railway<br>Station, Chembur West, Mumbai 400089 |
| City/Town                                     | Mumbai   |
| State/UT                                      | Maharashtra  |
| Pincode                                       | 400089   |

| 2. Institutional Status  |   |   |           |      |   |                 |                                       |  |           |  |  |  |  |  |  |
|--|---|---|-----------|------|---|-----------------|---------------------------------------|--|-----------|--|--|--|--|--|--|
| Affiliated / Constituent   | Affiliated  |   |           |      |   |                 |                                       |  |           |  |  |  |  |  |  |
| Type of Institution  | Co-education  |   |           |      |   |                 |                                       |  |           |  |  |  |  |  |  |
| Location   | Urban   |   |           |      |   |                 |                                       |  |           |  |  |  |  |  |  |
| Financial Status   | Self financed   |   |           |      |   |                 |                                       |  |           |  |  |  |  |  |  |
| Name of the IQAC co-ordinator/Director   | M Shaktivel   |   |           |      |   |                 |                                       |  |           |  |  |  |  |  |  |
| Phone no/Alternate Phone no.   | 02225252928   |   |           |      |   |                 |                                       |  |           |  |  |  |  |  |  |
| Mobile no.   | 9833262689  |   |           |      |   |                 |                                       |  |           |  |  |  |  |  |  |
| Registered Email   | infodbacollege@gmail.com  |   |           |      |   |                 |                                       |  |           |  |  |  |  |  |  |
| Alternate Email  | sonalshendkar1984@gmail.com   |   |           |      |   |                 |                                       |  |           |  |  |  |  |  |  |
| 3. Website Address   |   |   |           |      |   |                 |                                       |  |           |  |  |  |  |  |  |
| Web-link of the AQAR: (Previous Academic Year)   | <a href="https://www.dbacollege.in/Download/AQAR-2015-16-DBA.docx">_https://www.dbacollege.in/Download/AQAR-2015-16-DBA.docx</a>                  |   |           |      |   |                 |                                       |  |           |  |  |  |  |  |  |
| <b>4. Whether Academic Calendar prepared during the year</b>   | Yes   |   |           |      |   |                 |                                       |  |           |  |  |  |  |  |  |
| if yes,whether it is uploaded in the institutional website:<br>Weblink :   | <a href="https://www.dbacollege.in/Download/Academic-Calendar-2015-16.docx">https://www.dbacollege.in/Download/Academic-Calendar-2015-16.docx</a> |   |           |      |   |                 |                                       |  |           |  |  |  |  |  |  |
| 5. Accrediation Details  |   |   |           |      |   |                 |                                       |  |           |  |  |  |  |  |  |
| <table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td colspan="6" style="text-align: center;"><b>No Data Entered/Not Applicable!!!</b></td> </tr> </tbody> </table>                                   |   | Cycle   | Grade     | CGPA | Year of Accrediation                          | Validity        |                                       | Period From                              | Period To | <b>No Data Entered/Not Applicable!!!</b> |  |  |  |  |  |
| Cycle  | Grade   |   |           |      |   | CGPA            | Year of Accrediation                  | Validity                                 |           |  |  |  |  |  |  |
|  |   | Period From   | Period To |      |   |                 |                                       |  |           |  |  |  |  |  |  |
| <b>No Data Entered/Not Applicable!!!</b>   |   |   |           |      |   |                 |                                       |  |           |  |  |  |  |  |  |
| <b>6. Date of Establishment of IQAC</b>  | 15-Aug-2014   |   |           |      |   |                 |                                       |  |           |  |  |  |  |  |  |
| 7. Internal Quality Assurance System   |   |   |           |      |   |                 |                                       |  |           |  |  |  |  |  |  |
| <table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date &amp; Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td colspan="3" style="text-align: center;"><b>No Data Entered/Not Applicable!!!</b></td> </tr> </tbody> </table> |   | Quality initiatives by IQAC during the year for promoting quality culture |           |      | Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries | <b>No Data Entered/Not Applicable!!!</b> |           |  |  |  |  |  |  |
| Quality initiatives by IQAC during the year for promoting quality culture  |   |   |           |      |   |                 |                                       |  |           |  |  |  |  |  |  |
| Item /Title of the quality initiative by IQAC  | Date & Duration   | Number of participants/ beneficiaries                                     |           |      |   |                 |                                       |  |           |  |  |  |  |  |  |
| <b>No Data Entered/Not Applicable!!!</b>   |   |   |           |      |   |                 |                                       |  |           |  |  |  |  |  |  |

No Files Uploaded !!!

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/ Faculty   | Scheme | Funding Agency | Year of award with duration | Amount |
|-----------------------------------|--------|----------------|-----------------------------|--------|
| No Data Entered/Not Applicable!!! |        |                |                             |        |
| No Files Uploaded !!!             |        |                |                             |        |

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Remedial classes for the weaker sections of the student population in the college were conducted during the period December 2016 and March 2017

During the year 2016-17, One day national Conference was organised on the topic on Make in India Issue and challenges

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action                                    | Achievements/Outcomes               |
|---|-------------------------------------|
| To plan for introduce M.Com. (Management) program | We started M.Com Management program |
| <a href="#">View File</a>                         |                                     |

| 14. Whether AQAR was placed before statutory body ?  | Yes   |                        |              |                            |             |
|--|---|------------------------|--------------|----------------------------|-------------|
| <table border="1"> <thead> <tr> <th>Name of Statutory Body</th> <th>Meeting Date</th> </tr> </thead> <tbody> <tr> <td>Local Management Committee</td> <td>20-Apr-2017</td> </tr> </tbody> </table> |   | Name of Statutory Body | Meeting Date | Local Management Committee | 20-Apr-2017 |
| Name of Statutory Body   | Meeting Date  |                        |              |                            |             |
| Local Management Committee   | 20-Apr-2017   |                        |              |                            |             |
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?  | No  |                        |              |                            |             |
| 16. Whether institutional data submitted to AISHE:   | Yes   |                        |              |                            |             |
| Year of Submission   | 2016  |                        |              |                            |             |
| Date of Submission   | 30-Dec-2016   |                        |              |                            |             |
| 17. Does the Institution have Management Information System ?  | Yes   |                        |              |                            |             |
| If yes, give a brief description and a list of modules currently operational (maximum 500 words)   | College Use Microsoft integrated MIS system for college administrative work included Admission result module leading to paperless procedure |                        |              |                            |             |

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

To make the curriculum more effective and in keeping with the objectives of the college the following steps have been taken: a) Each faculty member submits a Semester Teaching plan at the beginning of the semester to the Principal. b) An academic calendar is prepared and displayed in prominent places. c) Faculty is required to submit monthly teaching report to the Principal. d) Academic progress is achieved through regular tests and semester end exams. e) The Principal conducts a meeting with all faculty members at the beginning and end of every semester to assess the progress made by the institution. f) Time tables are prepared well in advance and made available before the commencement of each semester. g) Winter and Summer schools are organized for final year BA and B Com students. h) The Suggestion-cum-Complaint Box helps the Principal to become aware of problems. i) Regular feedback of both internal and visiting faculty is obtained. j) Co-curricular activities. Quiz competition. Essay Writing Competition. Individual Department Activities. Elocution competition. k) The online magazine of the college known as "The Nightingale" is a multilingual quarterly magazine. It publishes articles written by students and faculty. l) Industrial visits are regularly conducted to places like the Bombay Stock Exchange, the BSE Brokers' Forum, the National Stock Exchange, the Reserve Bank of India, museums and factories. These visits are free of cost to the students. m) Regular seminars are conducted for the students and faculty.

n) E-learning resources developed by the faculty are uploaded on the college website. o) Teachers are encouraged to attend seminars and workshops related to their subjects. A detailed presentation of the number of teachers attending various seminars. p) Different Departments conduct guest lecture related to their subjects. q) The use of ICT helps to integrate teaching with technology. There are white boards and overhead projects installed in four class rooms and the college hall. Overhead projector and a screen are also placed in the seminar room. Computers with internet connection and Wi-Fi are available in the staff room and IQAC room. The library also subscribes to journals and periodicals recommended by the staff members. E-books and digital database are available through the INFLIBNET N-list. To ensure that the students gain more than just academic knowledge the teachers use innovative teaching methods like Power Point Presentations, Film screenings and Video Clips. These are followed by discussions and debates. Students are encouraged to attend seminars and workshops as well as participate in quizzes and street plays. The faculty is encouraged to participate and present research papers in seminars, workshops and conferences at all levels. In the last five years, our faculty has presented more than 100 research papers and got them published in ISSN journals and ISBN seminar proceedings. Expert and experienced teachers are invited for guest lectures by all departments to supplement course work. Industrial visits are organized regularly and students from various levels participate in these visits. The visits are free of cost to the students. The college collects feedback.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate                               | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|---|-----------------|-----------------------|----------|--|-------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                 |                       |          |  |                   |

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course          | Programme Specialization                     | Dates of Introduction |
|---------------------------|--|-----------------------|
| MCom                      | Business Management                          | 28/08/2016            |
| BCom                      | Accounting and Financing                     | 28/08/2016            |
| BSc                       | Bachelor of Hospilities and Hotel Management | 28/08/2016            |
| <a href="#">View File</a> |  |                       |

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| BA                               | History                  | 07/06/2016  |
| BA                               | Economics                | 07/06/2016  |
| BA                               | Psychology               | 07/06/2016  |
| BCom                             | Accountancy              | 07/06/2016  |
| BCom                             | Banking and Insurance    | 07/06/2016  |
| BCom                             | Accounting and Financing | 28/08/2016  |

|      |                                  |            |
|------|----------------------------------|------------|
| BMS  | Management                       | 07/06/2016 |
| BSc  | Chemistry                        | 07/06/2016 |
| BSc  | Information Technology           | 07/06/2016 |
| BSc  | Computer Science                 | 07/06/2016 |
| BSc  | Hospitality and Hotel Management | 28/08/2016 |
| MCom | Business Management              | 28/08/2016 |

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|                    | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 2           | Nil            |

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses                       | Date of Introduction | Number of Students Enrolled |
|---|----------------------|-----------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                      |                             |
| No file uploaded.                         |                      |                             |

### 1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title                   | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---|--------------------------|---|
| <b>No Data Entered/Not Applicable !!!</b> |                          |   |
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Yes |
| Teachers  | Yes |
| Employers | No  |
| Alumni    | Yes |
| Parents   | Yes |

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained  |
|--|
| <p>PROLOGUE. Obtaining student feedback on the various services provided by the college to the students is a regular feature of Dr Babasaheb Ambedkar College of Arts, Science and Commerce. The IQAC of the college decided to obtain student feedback on teachers' performance during the academic year 2016-17. It was further decided that the feedback will be obtained randomly from arts, commerce and science faculty students. METHODOLOGY. A sample size of ten responses from each of the classes was determined and responses were collected from the students using convenient random sampling method on 17 April, 2017. A four-point rating scale was used to measure responses. The four-point scale was as follows: 4 - Very Good. 3 - Good. 2 - Satisfactory. 1 - Unsatisfactory. The respondents were explained the contents of the feedback form in clear terms to enable them to give true, impartial and intelligent responses. Eight parameters were used to rate the teachers. These parameters are as follows: 1. Knowledge. 2. Communication Skills. 3. Sincerity and Commitment. 4. Interest generated. 5.</p> |

Real life examples. 6. Syllabus covered. 7. Encouragement. 8. Helpfulness. Overall rating of the teachers was also obtained from the students. Every year a feed back is obtained from the second and third year students. The feed back is analyzed and the feed back report is shared amongst the faculty members.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization           | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|------------------------------------|---------------------------|--------------------------------|-------------------|
| BA                    | History<br>Economics<br>Psychology | 120                       | 105                            | 105               |
| BCom                  | Accountancy                        | 360                       | 350                            | 347               |
| BCom                  | Banking and Insurance              | 60                        | 21                             | 21                |
| BCom                  | Accounting and Financing           | 60                        | 21                             | 21                |
| BMS                   | Management                         | 60                        | 60                             | 60                |
| BSc                   | Chemistry                          | 120                       | 55                             | 55                |
| BSc                   | Information and Technology         | 60                        | 12                             | 12                |
| BSc                   | Computer Science                   | 60                        | 11                             | 11                |
| MCom                  | Management                         | 60                        | 1                              | 1                 |

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2016 | 1415  | 1   | 28  | 1   | 1  |

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 28                         | 10  | 2                                 | 4                                | Nil                        | Nil                             |
| No file uploaded.          |   |                                   |                                  |                            |                                 |
| No file uploaded.          |   |                                   |                                  |                            |                                 |

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

THE CONCEPT OF MENTORING. Mentoring as a concept is as old as human existence on earth. Mentoring is the very basis of continuous and sustainable evolution. Mentoring implies the existence of an ongoing relationship between a Teacher Mentor and a student mentee. The student will be under the mentorship of a teacher throughout his/her studentship in the educational institution. The Mentor Teacher will guide the student in his/her academic life in matters related to not only academics but also his/her problems and issues personal and otherwise. THE AIMS AND OBJECTIVES OF MENTORING PROGRAM. The following are the aims and objectives of the mentoring program slated to be implemented from the academic year 2016-17 for the First Second -Year BA, BSci and B Com students: 1. To achieve a sustained and measurable improvement in the academic performance of the mentee student. 2. To encourage the mentee student to participate in curricular, co-curricular and extra-curricular activities organized in the college. 3. To establish a symbiotic and life-long relationship between the mentee and the educational institution. 4. To encourage and promote all round development of the mentee over the course of his/her academic life in the college. 5. To deliver well rounded and successful citizens to the society and the nation at large. THE PARTICIPANT MENTORS. All full-time faculty members working in the college will participate in the Mentorship Program and will be available to the selected mentees for guidance on a regular basis. Each Mentor Teacher will be assigned five mentees/students. The Mentor Teachers will perform the following duties: 1. The Mentor will meet the Mentee at least once in a week and record the proceedings of the meeting in his/her diary. 2. The Mentor Teachers will equip themselves with necessary inputs to successfully and satisfactorily carry out the Mentorship Program. 3. Over-time, the Mentor Teacher will record the progress made by the Mentee in the various activities of the college.

|  |                             |                       |
|--|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| 1415   | 28                          | 1:51                  |

**2.4 – Teacher Profile and Quality**

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 28                          | 28                      | Nil              | Nil                                      | Nil                      |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award                      | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|------------------------------------|---|-------------|--|
| No Data Entered/Not Applicable !!! |   |             |  |
| No file uploaded.                  |   |             |  |

**2.5 – Evaluation Process and Reforms**

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name                     | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|------------------------------------|----------------|----------------|--|---|
| No Data Entered/Not Applicable !!! |                |                |  |   |
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College is affiliated to the University of Mumbai and follows the examination pattern determined by the University from time to time.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)



The Academic Calendar is prepared in the beginning of the Academic Year and followed through throughout the year.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

| Programme Code                     | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|------------------------------------|----------------|--------------------------|---|---|-----------------|
| No Data Entered/Not Applicable !!! |                |                          |   |   |                 |
| No file uploaded.                  |                |                          |   |   |                 |

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project              | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|------------------------------------|----------|----------------------------|------------------------|---------------------------------|
| No Data Entered/Not Applicable !!! |          |                            |                        |                                 |
| No file uploaded.                  |          |                            |                        |                                 |

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar          | Name of the Dept. | Date |
|------------------------------------|-------------------|------|
| No Data Entered/Not Applicable !!! |                   |      |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation            | Name of Awardee | Awarding Agency | Date of award | Category |
|------------------------------------|-----------------|-----------------|---------------|----------|
| No Data Entered/Not Applicable !!! |                 |                 |               |          |
| No file uploaded.                  |                 |                 |               |          |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center                  | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|------------------------------------|------|--------------|----------------------|--------------------|----------------------|
| No Data Entered/Not Applicable !!! |      |              |                      |                    |                      |
| No file uploaded.                  |      |              |                      |                    |                      |

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

|   |          |               |
|---|----------|---------------|
| State                                     | National | International |
| <b>No Data Entered/Not Applicable !!!</b> |          |               |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

|   |                         |
|---|-------------------------|
| Name of the Department                    | Number of PhD's Awarded |
| <b>No Data Entered/Not Applicable !!!</b> |                         |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type                                      | Department | Number of Publication | Average Impact Factor (if any) |
|---|------------|-----------------------|--------------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |            |                       |                                |
| No file uploaded.                         |            |                       |                                |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

|   |                       |
|---|-----------------------|
| Department                                | Number of Publication |
| <b>No Data Entered/Not Applicable !!!</b> |                       |
| No file uploaded.                         |                       |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper                        | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---|----------------|------------------|---------------------|----------------|---|---|
| <b>No Data Entered/Not Applicable !!!</b> |                |                  |                     |                |   |   |
| No file uploaded.                         |                |                  |                     |                |   |   |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper                        | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|----------------|------------------|---------------------|---------|---|---|
| <b>No Data Entered/Not Applicable !!!</b> |                |                  |                     |         |   |   |
| No file uploaded.                         |                |                  |                     |         |   |   |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

|   |               |          |       |       |
|---|---------------|----------|-------|-------|
| Number of Faculty                         | International | National | State | Local |
| <b>No Data Entered/Not Applicable !!!</b> |               |          |       |       |
| No file uploaded.                         |               |          |       |       |

**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities                   | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|--|--|--|
| <b>No Data Entered/Not Applicable !!!</b> |  |  |  |
| No file uploaded.                         |  |  |  |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity                      | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|-------------------|-----------------|------------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                   |                 |                              |
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme                        | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|----------------------|--|--|
| <b>No Data Entered/Not Applicable !!!</b> |   |                      |  |  |
| No file uploaded.                         |   |                      |  |  |

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity                        | Participant | Source of financial support | Duration |
|---|-------------|-----------------------------|----------|
| <b>No Data Entered/Not Applicable !!!</b> |             |                             |          |
| No file uploaded.                         |             |                             |          |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage                         | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---|----------------------|---|---------------|-------------|-------------|
| <b>No Data Entered/Not Applicable !!!</b> |                      |   |               |             |             |
| No file uploaded.                         |                      |   |               |             |             |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation                              | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---|--------------------|--------------------|---|
| <b>No Data Entered/Not Applicable !!!</b> |                    |                    |   |
| No file uploaded.                         |                    |                    |   |

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 1500000  | 1500000  |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|------------|-------------------------|
|------------|-------------------------|

|  |             |
|--|-------------|
| Campus Area  | Existing    |
| Laboratories   | Newly Added |
| Seminar Halls  | Existing    |
| Classrooms with LCD facilities   | Newly Added |
| Number of important equipments purchased (Greater than 1-0 lakh) during the current year | Existing    |
| No file uploaded.  |             |

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| Nil                       | Nil                                       | Nil     | 2022               |

##### 4.2.2 – Library Services

| Library Service Type      | Existing |     | Newly Added |     | Total |     |
|---------------------------|----------|-----|-------------|-----|-------|-----|
|                           |          |     |             |     |       |     |
| Text Books                | 3398     | Nil | 935         | Nil | 4333  | Nil |
| <a href="#">View File</a> |          |     |             |     |       |     |

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher                       | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---|--------------------|---------------------------------------|-----------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                    |                                       |                             |
| No file uploaded.                         |                    |                                       |                             |

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

| Type     | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/ GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|----------------------------------|--------|
| Existing | 35              | 12           | 1        | 0                | 1                | 1      | 1           | 50                               | 0      |
| Added    | 0               | 0            | 0        | 0                | 0                | 0      | 0           | 0                                | 0      |
| Total    | 35              | 12           | 1        | 0                | 1                | 1      | 1           | 50                               | 0      |

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

|               |
|---------------|
| 50 MBPS/ GBPS |
|---------------|

##### 4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| <b>No Data Entered/Not Applicable !!!</b>  |  |

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities    | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|---|--|--|--|
| <b>No Data Entered/Not Applicable !!!</b> |  |  |  |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has designed Policy and Procedure for usage and maintenance of physical and academic facilities in 2016-17. 1. Facilities Use Policy: The allocation of space for usage is decided by the Space allocation and usage committee. Time-Table committee decides classroom scheduling and allocation and usage of classrooms. The classrooms are allocated on the basis of student strength of each class. The class which has enrolled "Divyang" students will be given priority in assigning the classroom which is easily accessible. For activities other than teaching, permission is given to use the classroom so that it should not conflict with academic classes' schedule. The schedule of laboratory is decided by time-table committee with the help of head of the departments. Administrative office rooms or cabinets assigned to one or more individuals on a regular basis to administrative and support staff. The space is allotted to Extra and Co-curricular programs on the basis of importance of the activity and number of students participated in it. The college space may be allocated to external users on the basis of need and their request by the Principal. Library space such as study room, stack, openstack study room, online resource room, and study service according to the usage is allocated by the Librarian. The Sports Facilities usage rules designed by the college. The usage of these facilities are allocated by Physical space is performed regularly according to the policy guidelines. Renovation, alteration, and improvement of the existing academic, research, and support facility is decided by the Principal in consultation with concerned head of the program. The requirement for this is made to Management of the college and after their permission the work is carried out. For maintenance of IT infrastructure and Electrical connections and equipments separate full time computer technician and electrician are appointed and they maintain these facilities as per requirement. Computer technician looks after maintenance of IT resources like maintenance of computers and allied parts, printers, software upgradation etc. while Electrician is responsible for replacement or fitting of light tubes, bulbs, switches, MCB boxes. If the problem is major it should be brought to the notice of principal. If maintenance or repairing of equipment is necessary, head of department takes care of this. For major maintenance and repair external technicians are called by head of the department. Proper cost of repair and maintenance is taken from the technician and submitted to the principal. With necessary permissions the maintenance of equipment is carried out. If there is necessity to move equipment out of college campus for repair

## **CRITERION V – STUDENT SUPPORT AND PROGRESSION**

### **5.1 – Student Support**

#### **5.1.1 – Scholarships and Financial Support**

|                                    | Name/Title of the scheme | Number of students | Amount in Rupees |
|------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution | NSS                      | 50                 | 21650            |

|   |     |     |     |
|---|-----|-----|-----|
| <b>Financial Support from Other Sources</b> |     |     |     |
| a) National                                 | Nil | Nil | Nil |
| b) International                            | Nil | Nil | Nil |
| No file uploaded.                           |     |     |     |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved             |
|---|------------------------|-----------------------------|-------------------------------|
| Carrier in MBA                            | 08/12/2016             | 20                          | Fazaani Atlas business school |
| Self counselling                          | 10/12/2016             | 36                          | Mr Mahohar                    |
| Students Development program              | 25/09/2016             | 40                          | URI PLT                       |
| Interviews skills                         | 10/09/2016             | 55                          | My kind job Ltd               |
| Houstation Training                       | 04/08/2016             | 78                          | Houstation academy            |
| Fashion Designing                         | 21/07/2016             | 20                          | Art academy                   |
| <a href="#">View File</a>                 |                        |                             |                               |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year                               | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------------------------------------|--------------------|--|--|--|---------------------------|
| No Data Entered/Not Applicable !!! |                    |  |  |  |                           |
| No file uploaded.                  |                    |  |  |  |                           |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received          | Number of grievances redressed | Avg. number of days for grievance redressal |
|------------------------------------|--------------------------------|---|
| No Data Entered/Not Applicable !!! |                                |   |

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus                          |                                 |                           | Off campus                    |                                 |                           |
|------------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited      | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| No Data Entered/Not Applicable !!! |                                 |                           |                               |                                 |                           |
| No file uploaded.                  |                                 |                           |                               |                                 |                           |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students | Programme graduated from | Department graduated from | Name of institution joined | Name of programme |
|------|--------------------|--------------------------|---------------------------|----------------------------|-------------------|
|------|--------------------|--------------------------|---------------------------|----------------------------|-------------------|

|                   |                                 |     |     |     |             |
|-------------------|---------------------------------|-----|-----|-----|-------------|
|                   | enrolling into higher education |     |     |     | admitted to |
| 2016              | Nil                             | Nil | Nil | Nil | Nil         |
| No file uploaded. |                                 |     |     |     |             |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items                              | Number of students selected/ qualifying |
|------------------------------------|---|
| No Data Entered/Not Applicable !!! |   |
| No file uploaded.                  |   |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity                           | Level | Number of Participants |
|------------------------------------|-------|------------------------|
| No Data Entered/Not Applicable !!! |       |                        |
| No file uploaded.                  |       |                        |

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year                               | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------------------------------------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| No Data Entered/Not Applicable !!! |                         |                        |                             |                               |                   |                     |
| No file uploaded.                  |                         |                        |                             |                               |                   |                     |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

|                                    |
|------------------------------------|
| No Data Entered/Not Applicable !!! |
|------------------------------------|

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

|    |
|----|
| 37 |
|----|

5.4.3 – Alumni contribution during the year (in Rupees) :

|   |
|---|
| 0 |
|---|

5.4.4 – Meetings/activities organized by Alumni Association :

|   |
|---|
| 1 |
|---|

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The curricular, co-curricular and extra-curricular activities are distributed amongst the faculty through a number of committees such as the cultural committee, sports committee, NSS committee, Attendance Committee, Antiragging

committee, Students Grievance Redressal Committee, Library Committee, Womens Development Cell, IQAC committee, Examination committee etc. These committees are headed by a chairperson each and function autonomously. The decisions taken by these committees are informed to the principal from time to time

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type  | Details   |
|--|---|
| Human Resource Management                                  | The Principal, Vice Principal and Heads of Department are responsible for HRM in the college. The statutes and circulars issued by the University of Mumbai, Government of Maharashtra and the University Grants Commission are implemented.  |
| Library, ICT and Physical Infrastructure / Instrumentation | The Library Committee decides the annual plan for purchasing the required books. Heads of Departments are free to chose and purchase books for the library.   |
| Examination and Evaluation                                 | The Examinations are conducted by the college for the first four semesters. The examination committee decides the examination time table well in advance and the students are accordingly intimated. The fifth and sixth semester examinations are conducted by the University of Mumbai. |
| Teaching and Learning                                      | The faculty members are required to make a semester based teaching plan. Every month, faculty members are required to submit Monthly Teaching Reports.  |
| Curriculum Development                                     | The curriculum is determined by the Board of Studies, University of Mumbai as we are an affiliated college.   |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governace area         | Details   |
|--------------------------|---|
| Planning and Development | The IQAC prepares the annual Action Plan well in advance. All faculty members are involved in the IQAC activities and hence they are kept informed from time to time about the activities to be organized.            |
| Administration           | The College has active faculty and administrative staff WhatsApp groups. All the faculty members and administrative staff is informed from time to time about the developments taking place. All relevant and current |



|                               |  |
|-------------------------------|--|
|                               | circulars are shared with the staff on the WhatsApp groups.  |
| Student Admission and Support | Student admissions were conducted manually.  |
| Examination                   | Results and notices pertaining to various examinations are placed in college notice board as well as shared in class wise whatsapp group |

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year                               | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|------------------------------------|-----------------|--|--|-------------------|
| No Data Entered/Not Applicable !!! |                 |  |  |                   |
| No file uploaded.                  |                 |  |  |                   |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year                               | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|------------------------------------|--|---|-----------|---------|---|---|
| No Data Entered/Not Applicable !!! |  |   |           |         |   |   |
| No file uploaded.                  |  |   |           |         |   |   |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---------------------------------|-----------|---------|----------|
| No Data Entered/Not Applicable !!!              |                                 |           |         |          |
| No file uploaded.                               |                                 |           |         |          |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching                           |           | Non-teaching |           |
|------------------------------------|-----------|--------------|-----------|
| Permanent                          | Full Time | Permanent    | Full Time |
| No Data Entered/Not Applicable !!! |           |              |           |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students                      |
|----------|--------------|-------------------------------|
| Nil      | Nil          | Book bank , Remedial coaching |

### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

No Data Entered/Not Applicable !!!

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| No Data Entered/Not Applicable !!!                       |                               |         |
| No file uploaded.  |                               |         |

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |               | Internal |               |
|----------------|----------|---------------|----------|---------------|
|                | Yes/No   | Agency        | Yes/No   | Authority     |
| Academic       | Yes      | ISO 9001:2015 | Yes      | ISO 9001:2015 |
| Administrative | Yes      | ISO 9001:2015 | Yes      | ISO 9001:2015 |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The PTA meets regularly. At least two meetings are conducted in a year.
2. The parents are informed about the performance and attendance of the students.
3. The students are given career counseling.

6.5.3 – Development programmes for support staff (at least three)

1. The support staff is encouraged to acquire higher qualification and skills.
2. They are equipped to work on the computers.
3. The support staff is deputed for training

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Not applicable

6.5.5 – Internal Quality Assurance System Details

|  |     |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF               | No  |
| c) ISO certification                   | Yes |
| d) NBA or any other quality audit      | No  |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year              | Name of quality initiative by IQAC   | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|-------------------|--|-------------------------|---------------|-------------|------------------------|
| 2016              | Remedial classes for the weaker sections of the student population in the college. | 01/01/2017              | 01/01/2017    | 28/02/2017  | 80                     |
| No file uploaded. |  |                         |               |             |                        |

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme                    | Period from | Period To | Number of Participants |      |
|---|-------------|-----------|------------------------|------|
|   |             |           | Female                 | Male |
| <b>No Data Entered/Not Applicable !!!</b> |             |           |                        |      |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

|   |
|---|
| Percentage of power requirement of the University met by the renewable energy sources |
| <b>No Data Entered/Not Applicable !!!</b>   |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities         | Yes/No | Number of beneficiaries |
|-------------------------|--------|-------------------------|
| Physical facilities     | Yes    | Nil                     |
| Provision for lift      | Yes    | Nil                     |
| Ramp/Rails              | Nil    | Nil                     |
| Scribes for examination | Nil    | Nil                     |

7.1.4 – Inclusion and Situatedness

| Year                                      | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|--|--|------|----------|--------------------|------------------|--|
| <b>No Data Entered/Not Applicable !!!</b> |  |  |      |          |                    |                  |  |
| No file uploaded.                         |  |  |      |          |                    |                  |  |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title                                     | Date of publication | Follow up(max 100 words) |
|---|---------------------|--------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                     |                          |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity                                  | Duration From | Duration To | Number of participants |
|---|---------------|-------------|------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |               |             |                        |
| No file uploaded.                         |               |             |                        |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

|   |
|---|
| <b>No Data Entered/Not Applicable !!!</b> |
|---|

### 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. The college has introduced industrial visits. Accordingly, the IQAC organizes visits to the Museums and factories. 2. • Savitribai phule birth anniversary Our college cultural department every year celebrated savitribai

pule birth anniversary in college on date- 3rd jan.2017. The students, teaching and non-teaching staff were attended and participated in this programme. The students were given speech on this occasion of savitribai phule birth anniversary. This programme conducted following the rules of covid-19. Our college cultural department kept elocution competition on the occasion of savitribai phule birth anniversary. Speakers focus on the contribution of Savitribai phule and Mahatma Jyotiba Phule in Indian girls education.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The performance of the students in the program end BA/B Com/Bsci examinations have been encouraging and results have been above 60 on a regular basis. Similarly, the M Com program offers the opportunity to our students to scale upwards academically and professionally. This is an achievement given the poor socioeconomic background from which a vast majority of our students come from.

Provide the weblink of the institution

### 8.Future Plans of Actions for Next Academic Year

1. To prepare the ground work for the introduction of MCom and MA from the academic year 2017-18. 2. To expand the library facility to cater to the requirements of Mcom and MA students. 3. To remedial classes for the weaker sections of the student population in the college. 4. To organize seminars for the students and faculties on various academic topics. 5. To organize placement programs for the students and to improve the placement ratio in a sustained manner. 6. To continue to provide financial assistance in the form of scholarships and books to the poor and needy students 7. To conduct workshops/seminars on Women Development.